



Central Bank of Seychelles

P.O. Box 701, Victoria, Mahe, Seychelles

Technical Services Division

Is looking for suitable candidates to fill the position of:

Business Applications Administrator (1)

Job Summary

The Business Applications Administrator – is responsible for the management of the portfolio of business applications, key spreadsheets and databases, collectively referred to as other business systems.

Duties

- Develop and maintain documentation of all business systems and the business processes that they enable and support.
- Ensure the employment of business systems installation and configuration policies, procedures and standards.
- Monitor business systems, verifying the integrity and availability of all systems and processes.
- Embed the business continuity and disaster recovery strategy for business systems.
- Recover from business systems failures. Coordinate and communicate with those impacted.
- Investigate, recommend and install enhancements and operating procedures that optimize business systems availability.
- Troubleshoot business systems to identify and correct malfunctions and other operational difficulties.

Minimum Requirement

Degree in IT related field or 3 years experience as an Application/Database Administrator and Software Developer.

Salary is commensurate with qualifications and experience. Interested candidates should send a completed application form (available for collection at the reception of the Bank and downloadable at <http://www.cbs.sc/Quicklinks/vacancies.jsp>) along with an up to date CV, 1 passport sized photograph, copies of references and copies of certificates either by email to vacancies@cbs.sc, or by post or deliver to the reception of the Bank.

Closing date

September 23 , 2017